



**2021 Application for Food Vendors
Saturday, September 18, 2021**

Contact Full Name:
Business Name:
Mailing Address:
Phone:
Email Address:
Facebook/ Website:

Description of item(s) to be sold:

Submit Application and payment of \$75 by August 18th, 2021

____By signing this document I am stating that all information provided in this application is correct and that I have read the 2021 Rules & Regulations document and agree to abide by its content.

____I will conduct myself in a professional manner with respect to my neighbors, volunteers, customers, and the event staff. I fully understand that if the officials of the 2021 Sunflower Fair find fault with my product or conduct, I will correct it or voluntarily leave without refund or incident.

____I agree to indemnify and hold harmless the La Porte Economic Advancement Partnership and its employees, volunteers, City of La Porte, and private property owners from any loss or liability that may arise as a result from my entry in the Fair.

Signed: _____ Date _____

Mail Application & Fee to: La Porte Economic Advancement Partnership 809 Washington Street La Porte, IN 46350	For More Information Contact: Lindsay Jongkind Office: (219) 324-8584 Cell: (219) 369-3039
---	--





2021 Rules and Regulations for Food Vendors

A completed and signed application, which is required to be considered for admittance to the 2021 Sunflower Fair, indicates that the vendor has read and agrees to abide by these Rules & Regulations. Please read this document thoroughly before submitting your 2021 Sunflower Fair Application Form.

Location & Time: Saturday, September 18, 2021: 8:00 AM- 4:00 PM

Food Vendors will be assigned booth spaces along Michigan Avenue.

- Vendors are required to be open during these hours.
- The fair is held **rain or shine**. Failure to abide by this requirement may result in ineligibility for future fairs.
- Vehicles must be moved out of fair area by 7:30 AM
- Early Tear down is **NOT** Permitted. The fair closes promptly at 4:00 PM.

Set-Up:

Set up occurs between 6:00 AND 7:30 AM (CDT) Saturday, September 18th.

- Finalized booth assignment & set up instructions will be e-mailed September 3, 2021. Vendor vehicles may be parked on any legal street out of the fair area or in the parking lots of Lincoln Elementary School at Harrison & Clay Streets. Handicap Parking is NOT Guaranteed.

Rules & Regulations:

Electrical Power is available for food vendors but you are required to bring your own 12 gauge extension cord (100 feet or more.)

- There is no guarantee of exclusivity of your product line.
- You are expected to be present and provide your product the entire time of the fair.
- Dumpsters will be available. Vendors are responsible for the cleanup of assigned booth area and disposal of your own trash. Failure to do so will result in a ban for the following years.
- All exhibitors are responsible for collection of their own sales tax.
- Exhibitors are responsible for their own booth set up including tables, chairs and display items. All Items must fit entirely inside the designated 10' x 10' space.
- All vendors selling food must submit a Certificate of Insurance of one million dollars (\$1,000,000) with their application and vendor fee.
- The Certificate of Insurance needs to list the La Porte Economic Advancement Partnership, 809 Washington Street La Porte, IN 46350 as Additional Insured for protection against damages in the event of an injury occurring at the fair or an injury caused by the products the vendor sells at the fair.
- Failure to provide a Certificate of Insurance, as outlined above, will prohibit vendors from participation in the Sunflower Fair.

Refunds:

Application Fee is nonrefundable.