



**2021 Application for Artisan Vendors
Saturday, September 18, 2021**

Contact Full Name:
Business Name:
Mailing Address:
Phone:
Email Address:
Facebook/ Website:

Previous Booth Number: _____

Description of item(s) to be sold: Provide photos of products and display set up, if possible.

Sunflower Fair pricing and specials (Payment and completed application must be received prior to deadline:

___ Early Bird Special of \$65 for the day until May 14th

___ Artisan Vendor Fee after May 14th is \$75 for the day. No applications accepted after September 1st.

___ By signing this document I am stating that all information provided in this application is correct and that I have read the 2021 Rules & Regulations document and agree to abide by its content.

___ I will conduct myself in a professional manner with respect to my neighbors, volunteers, customers, and the Chamber of Commerce staff. I fully understand that if the officials of the 2021 Sunflower Fair find fault with my product or conduct, I will correct it or voluntarily leave without refund or incident.

___ I agree to indemnify and hold harmless the La Porte Economic Advancement Partnership and its employees, volunteers, City of La Porte, and private property owners from any loss or liability that may arise as a result from my entry in the Fair.

Signed: _____ Date _____

Mail Application & Fee to:

La Porte Economic Advancement Partnership
809 Washington Street
La Porte, IN 46350

For More Information Contact:

Lindsay Jongkind
Office: (219) 324-8584
Cell: (219) 369-3039





2021 Rules and Regulations for Artisan Vendors

A completed and signed application, which is required to be considered for admittance to the 2021 Sunflower Fair, indicates that the vendor has read and agrees to abide by these Rules & Regulations. Please read this document thoroughly before submitting your 2021 Sunflower Fair Application Form.

Location & Time: Saturday, September 18, 2021: 8:00 AM- 4:00 PM

Artisan Vendors will be assigned booth spaces along Michigan Avenue and Jefferson Avenue.

- Vendors are required to be open from 8:00 AM to 4:00 PM.
- The fair is held **rain or shine**. Failure to abide by this requirement may result in ineligibility for future fairs.
- Early Tear down is **NOT** Permitted. The fair closes promptly at 4:00 PM.

Set-Up:

Set up occurs between 6:00 AND 7:30 AM (CDT) Saturday, September 18th.

- **Vehicles must be moved out of fair area by 7:30 AM**
- Finalized booth assignment & set up instructions will be e-mailed September 1, 2021. Vendor vehicles may be parked on any legal street out of the fair area or in the parking lots of Lincoln Elementary School at Harrison & Clay Streets. Handicap Parking is NOT Guaranteed.

Rules & Regulations:

- No Power is available for Artisan Vendors.
- There is no guarantee of exclusivity of your product line.
- You are expected to be present and provide your product the entire time of the fair.
- All exhibitors are responsible for collection of their own sales tax.
- Exhibitors are responsible for their own booth set up including tables, chairs and display items. All Items must fit entirely inside the designated 10' x 10' space.
- All vendors selling food or body products (i.e. anything edible, ingestible, or that is applied on the body) must submit a Certificate of Insurance of one million dollars (\$1,000,000) with their application and vendor fee.
- The Certificate of Insurance needs to list the La Porte Economic Advancement Partnership, 809 Washington Street La Porte, IN 46350 as Additional Insured for protection against damages in the event of an injury occurring at the fair or an injury caused by the products the vendor sells at the fair.
- Failure to provide a Certificate of Insurance, as outlined above, will prohibit vendors from participation in the Sunflower Fair.

Refunds:

Application Fee is nonrefundable. We do not guarantee exclusivity of commercial product lines.