



2020 Application for Artisan Vendors

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| Full Name: |
| Business Name: |
| Mailing Address: |
| Phone: |
| Email Address: |
| Facebook/ Website: |

Previous Booth Number: _____

Please indicate which items will be included in your booth

- | | | |
|---|---|--|
| <input type="checkbox"/> Apparel | <input type="checkbox"/> Floral | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Basketry | <input type="checkbox"/> Furniture | <input type="checkbox"/> Pottery |
| <input type="checkbox"/> Books | <input type="checkbox"/> Glass & Porcelain | <input type="checkbox"/> Quilting |
| <input type="checkbox"/> Calligraphy | <input type="checkbox"/> Home Decor | <input type="checkbox"/> Recycled & Upcycled |
| <input type="checkbox"/> Candles | <input type="checkbox"/> Honey, Preserves, Syrup | <input type="checkbox"/> Rugs |
| <input type="checkbox"/> Ceramics & China | <input type="checkbox"/> Jewelry & Adornments | <input type="checkbox"/> Sculpture & Carving |
| <input type="checkbox"/> Christmas, Seasonal Crafts | <input type="checkbox"/> Leather | <input type="checkbox"/> Soaps, Skin Care & Scents |
| <input type="checkbox"/> Dolls & Accessories | <input type="checkbox"/> Metal & Iron | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Edibles and Mixes | <input type="checkbox"/> Painting & Drawing | <input type="checkbox"/> Toys & Games |
| <input type="checkbox"/> Fancywork & Cloth work | <input type="checkbox"/> Paper & Stamps | <input type="checkbox"/> Woodworking |
| <input type="checkbox"/> Fiber Arts | <input type="checkbox"/> Performing Musical Artists | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fishing & Hunting | <input type="checkbox"/> Pet Accessories & Treats | |

Description of item(s) to be sold: Provide photos of products and display set up.

Sunflower Fair Pricing and specials (Payment and completed application must be received prior to deadline:

- Early Bird Special of \$65 for the day until April 10th
- Artisan Vendor Fee after April 10th is \$75 for the day. No applications accepted after September 1st.

To reserve your same location as 2019, please return this completed and signed application with payment by August 1, 2020 to: La Porte Economic Advancement Partnership, 809 Washington Street, La Porte, IN 46350 or email to angelar@laportepartnership.com and payment submitted over the phone for an additional fee. Please Initial below and sign on the designated space.

____By signing this document I am stating that all information provided in this application is correct and that I have read the 2020 Rules & Regulations document and agree to abide by its content.

____I will conduct myself in a professional manner with respect to my neighbors, volunteers, customers, and the Chamber of Commerce staff. I fully understand that if the officials of the 2020 Sunflower Fair find fault with my product or conduct, I will correct it or voluntarily leave without refund or incident.

____I agree to indemnify and hold harmless the La Porte Economic Advancement Partnership and its employees, volunteers, City of La Porte, and private property owners from any loss or liability that may arise as a result from my entry in the Fair.

Signed: _____ Date _____





2020 Rules and Regulations for Artisan Vendors

A completed and signed application, which is required to be considered for admittance to the 2020 Sunflower Fair, indicates that the vendor has read and agrees to abide by these Rules & Regulations. Please read this document thoroughly before submitting your 2020 Sunflower Fair Application Form.

Location & Time: Saturday, September 19, 2020: 8:00 AM- 4:00 PM

Artisan Vendors will be assigned booth spaces along Michigan Avenue and Jefferson Avenue.

- Vendors are required to be open during these hours.
- The fair is held **rain or shine**. Failure to abide by this requirement may result in ineligibility for future fairs.
- Early Tear down is **NOT** Permitted. The fair closes promptly at 4:00 PM.
- Vehicles must be moved out of fair area by 7:30 AM for the safety of the 5K participants.

Set-Up:

Set up occurs between 6:00 AND 7:30 AM (CDT) Saturday, September 19th.

- Finalized booth assignment & set up instructions will be e-mailed September 1, 2020. Vendor vehicles may be parked in any legal street out of the fair area or in the parking lots of Lincoln Elementary School at Harrison & Clay Streets. Handicap Parking is NOT Guaranteed.
- Check in occurs on Harrison Street traveling East from Indiana Ave. Please be prepared to give your booth #/location and name to a check-in person, and you will be directed to your booth space.

Rules & Regulations:

- No Power is available for Artisan Vendors.
- There is no guarantee of exclusivity of your product line.
- You are expected to be present and provide your product the entire time of the fair.
- All exhibitors are responsible for collection of their own sales tax.
- Exhibitors are responsible for their own booth set up including tables, chairs and display items. All Items must fit entirely inside the designated 10' x 10' space.
- All vendors selling food or body products (i.e. anything edible, ingestible, or that is applied on the body) must submit a Certificate of Insurance of one million dollars (\$1,000,000) with their application and vendor fee.
- The Certificate of Insurance needs to list the La Porte Economic Advancement Partnership, 809 Washington Street La Porte, IN 46350 as Additional Insured for protection against damages in the event of an injury occurring at the fair or an injury caused by the products the vendor sells at the fair.
- Failure to provide a Certificate of Insurance will prohibit (previously mentioned) vendors from participation in the Sunflower Fair.

Refunds:

Application Fee is nonrefundable. We do not guarantee exclusivity of commercial product lines.